

Advocates for VA Groundwater Plume Resolution

Meeting Summary

Date: 28 April 2016

Time: 6:30 pm MST

Meeting Objectives: Set mission statement, membership, leadership, meetings and attendance for Community Advisory Group.

Location: Carmen B. Pingree Center
780 Guardsman Way
Salt Lake City, UT 84108

Attendees:

VA: Jeremy Laird, Nic Kirkham (Avalon BES)

EPA: Mark Aguilar, Jasmin Guerra (Facilitator)

UDEQ: Tom Daniels

Salt Lake City: Vicki Bennett

Salt Lake City Health: Dan Moore

Community Members: Barbara Jones, Kurtis Bleeker, Danny Wall (University of Utah), Anita Davis, Kristina Robb

Bike Rack Issues:

New:

- Surface Water 101
 - Daylighting
- How to attract more members

Previous:

- Clean-up time frame
- Superfund clean-up impact on property values
- Methods for long-term monitoring
- Potential health impacts

Decision Items:

The following items were discussed:

1. Sampling Efforts

- a. Mr. Laird provided an update on VA sampling efforts including upcoming surface water sampling.

Ms. Guerra (EPA) facilitated the remainder of the meeting and the following action items were completed:

2. CAG Mission Statement

- a. Group made changes and approved a CAG Mission Statement:

Advocates for VA Groundwater Plume Resolution (CAG) serve as a public forum to promote understanding of the investigation and remediation of the 700 South 1600 East PCE Plume and to increase transparency and accountability during the multiyear Superfund process.

The mission of the Advocates for VA Groundwater Plume Resolution is to pursue a speedy and absolute solution for the site. The CAG will work closely with Department of Veterans Affairs (VA), U.S. Environmental Protection Agency (EPA), and Utah Department of Environmental Quality (UDEQ). The group shall monitor the investigation and cleanup process of the PCE Plume, and advise VA of community preferences for site remediation.

3. CAG Membership

- a. Changes to membership example provided
 - i. Change number of voting quorum from six to five
 - ii. What constitutes a voting member?
 - Established a distinction between core members and ex officio members (agencies)
 - iii. Methods of recruiting a diverse group
- b. Group approved a CAG Membership Statement:

Advocates for VA Groundwater Plume Resolution will be made up of a diverse group of representatives from the community. The CAG shall consist of a minimum six members and a maximum of 15 members. Members of the CAG may also include representatives from the state of Utah, Salt Lake County, Salt Lake City, the U.S. Environmental Protection Agency, and Department of Veterans Affairs. The CAG secretary shall maintain the official membership list. The list will designate voting and non-voting members as determined by the CAG.

4. CAG Leadership

- a. Group made changes and approved a CAG Leadership Statement:

CAG leadership will be made up of a chair, co-chair, and secretary. The chair will lead meetings and develop agendas for each meeting. The co-chair will fill-in for chair and help develop agendas for each meeting. The secretary will keep minutes for each meeting, maintain the official membership list, and send out agenda and previous meeting minutes to group.

These officers will be selected by the CAG members and will serve a two year term. Given an unexpected vacancy, CAG members will choose a new officer to serve out the remainder of the term.

5. CAG Meetings

- a. Group made changes and approved a CAG Meeting Statement

The CAG will meet no less than four times a year. Meeting dates will be coordinated with VA, EPA, and UDEQ and provided to CAG members at least one month in advance of the meeting date. Community input may be provided to any CAG member or may be provided at CAG meetings during the "Public Comment" agenda item.

Five voting CAG members shall be present to constitute a quorum. Members must be present to vote at a meeting.

Meetings will be held on the 4th Thursday of every other month, unless otherwise decided upon.

6. CAG Meeting Attendance

- a. Group made changes and approved a CAG Meeting Attendance Statement

Regular attendance of meetings is necessary for a successful CAG. If a voting member misses more than two consecutive CAG meetings, without contacting chairs, that member may be removed from the CAG membership list. A call-in option will be available for voting members only who cannot attend a vote in person.

Action Items for Next Meeting

1. Complete administrative tasks
2. Define who members are.
3. Define members roles and choose leadership

4. Address bike rack issues

Future Meeting Location, Time and Dates:

Salt Lake City Library: Anderson-Foothill Branch

1135 South 2100 East, Salt Lake City, UT 84108

6:30 pm

23 June 2016